



## The Sexual Trauma & Abuse **CARE CENTER**

**Lawrence**  
330 Maine St.  
Lawrence, KS 66044

**Franklin County**  
401 S Main St., Ste 104  
Ottawa, KS 66067

**Jefferson County**  
313 Jefferson St.  
Oskaloosa, KS 66066

### **Job Title: Sex Trafficking Response Advocate**

The **Sex Trafficking Response Advocate** provides trauma-informed, survivor-centered services to individuals impacted by human trafficking (including sex and labor trafficking) throughout Douglas, Franklin, and Jefferson Counties. This role focuses on direct advocacy, crisis response, intensive case management, and coordinated systems navigation while fostering strong partnerships with law enforcement, healthcare providers, and community-based service organizations. This serves survivors across community and systems-based settings.

### **Primary Responsibilities**

#### **Direct Services**

- Provide emotional support, crisis intervention, and advocacy to survivors of sexual assault with concentration on survivors of human trafficking.
- Assist survivors with immediate safety planning, emergency needs, and stabilization.
- Provide advocacy related to legal options, immigration relief (when applicable), healthcare access, shelter, and long-term support services.
- Accompany survivors to medical exams (including at Lawrence Memorial Hospital), law enforcement interviews, court hearings, and other systems-based appointments as needed.
- Support survivors with systems navigation, including:
  - Protective orders
  - Victim compensation
  - Public benefits
  - Immigration-related referrals (e.g., T-Visas, U-Visas, in coordination with legal partners)
  - Employment, housing, and educational support
- Participate in the after-hours on-call rotation 1–2 weeks per month, responding to trafficking-related crisis calls and, when needed, arriving within:
  - 30 minutes at Lawrence Memorial Hospital
  - 60 minutes at Advent Health Ottawa for medical accompaniment
  - Take weekly backup (at least one week a month) for the crisis line

#### **Community & Systems Collaboration**

- Build and maintain collaborative relationships with key partners, including:
  - Law enforcement and investigative units
  - Healthcare providers and forensic exam teams
  - Prosecutors and legal service providers
  - Shelters, housing programs, and employment services
  - Community-based organizations serving vulnerable populations

- Coordinate and support trauma-informed response protocols for identifying and responding to trafficking cases.
- Serve as a liaison between survivors and systems to promote survivor autonomy, safety, and informed decision-making.
- Provide consultation, training support, and resources to partner agencies related to human trafficking indicators, survivor needs, and response best practices.

### **Program Development & Administration**

- Assist with data collection, grant reporting, and narrative summaries for funders, including the Office of the Governor (Kansas).
- Contribute to the development of outreach strategies, resource materials, and prevention efforts related to human trafficking.
- Participate in agency meetings, trainings, and professional development opportunities.
- Maintain accurate, timely, and confidential case documentation.

### **Team Collaboration and Reporting**

- Participate in full advocate team meetings, including those with volunteer advocates.
- Attend staff meetings and collaborate with team members on daily operations and special initiatives.
- Attend ongoing trainings related to human trafficking, sexual violence, advocacy, and legal processes.
- Record time and activity as required by funders for statistical and narrative reporting to the Office of the Governor (Kansas).

### **Qualifications**

#### **Required:**

- Two years of significant relevant work and/or volunteer experience **or** a bachelor's or master's degree in social welfare, psychology, women's studies, criminal justice, child development, or a related field.
- Experience working with diverse populations.
- Experience in crisis response and case management.
- Strong interpersonal and communication skills.
- Ability to work independently and flexibly in a fast-paced, trauma-informed environment.
- Reliable vehicle, valid driver's license, and proof of insurance.

#### **Preferred:**

- Experience and/or knowledge of human trafficking and sexual violence.
- Spanish language fluency.
- Experience working with system-involved or highly vulnerable populations.

### **Skills, Knowledge, and Abilities**

- Ability to adapt to changing environments and systems related to trafficking and exploitation.
- Strong organizational and time-management skills.
- Ability to work independently while maintaining accountability for all assigned work.

- Ability to meet deadlines, attend appointments promptly, and maintain professional boundaries.

### **Physical Demands**

- Ability to lift up to twenty-five (25) pounds.
- Ability to travel as required by position duties.

### **Work Environment**

- Agency offices and systems-based settings, including hospitals, law enforcement offices, shelters, and community partner locations.
- Frequent interaction with survivors, agency staff, and external service providers.

### **Additional Duties**

Additional duties and responsibilities may be added to this job description at any time. This job description does not state or imply that these are the only activities to be performed by employees holding this position. Employees are required to follow any other job-related instructions and perform any other job-related responsibilities as requested by their supervisor.

### **Position Details & Benefits**

- Full-time
- \$42,000/year
- Additional pay for after-hours hospital response
- 100% agency-paid health, dental, and life insurance
- Generous paid time off and sick leave

Employment with The Care Center is **at will**. As an at-will employer, The Care Center recognizes that the State of Kansas is an at-will employment state. This means that employment may be terminated at any time, with or without cause, and with or without notice, by either the employee or The Care Center, so long as such termination does not violate applicable federal or state law. Nothing in this job description or any other communication is intended to create a contract of employment for any specific duration.